REGISTRATION SCHEDULE & COLLECTION OF TIMETABLE

TECHNOLOGY COLLEGE SARAWAK FOUNDATION PROGRAMME

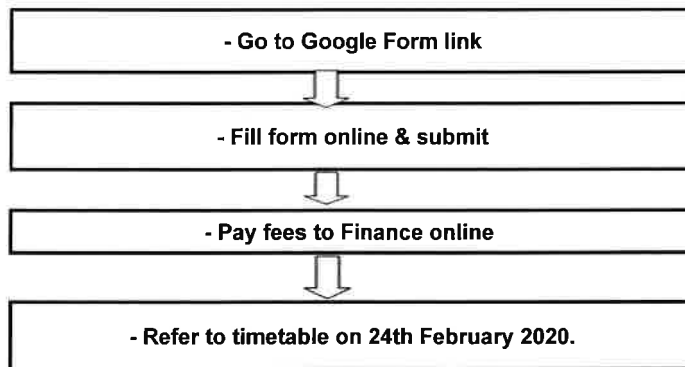## FND - FOUNDATION IN BUSINESS (PROCEEDING & NEW INTAKE)

Date: 14th - 15th February 2021 (Sunday to Monday)

Deadline: 5pm, 15th February 2021

All students taking FND Programme are required to register your courses on the date set above.

Kindly follow the steps below when registering your courses:

SEMESTER REGISTRATION PROCESS

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│        - Go to Google Form link          │
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│        - Fill form online & submit       │
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│        - Pay fees to Finance online      │
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│   - Refer to timetable on 24th February 2020. │
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Note:

*ANY QUESTION REGARDING REGISTRATION, PLEASE CONTACT US DURING OFFICE HOUR ONLY (9.00 AM TO 4.00 PM).

*PENALTY OF RM50 WILL BE CHARGED ON THOSE WHO FAIL TO REGISTER ON REGISTRATION DATE. ADDITIONAL PENALTY OF RM50 WILL BE CHARGED FOR THOSE WHO REGISTER ON/AFTER CLASS COMMENCEMENT.

*PAYMENT TO BE PAID BY 28th FEBRUARY 2021.

*ALL COMPLETED REGISTRATION FORMS MUST BE SUBMITTED TO FINANCE & ACCOUNTS DEPARTMENT.

*CLASS COMMENCEMENT DATE: 1st March 2021

PREPARED BY AdA:	REVIEWED BY AHAD :	APPROVED BY AM:	DATE:	REVISION:
NN	TSC	NAS		
			25/01/2021	0

NORMAL PROCEEDING REGISTRATION
TECHNOLOGY COLLEGE SARAWAK FOUNDATION PROGRAMME
FND - FOUNDATION IN BUSINESS (PROCEEDING)

REGISTRATION DATE :	14th - 15th February 2021 (Sunday to Monday)
CLASS COMMENCEMENT:	1st March 2021 (Monday)

PAYMENT (INTAKE

ITEM	AMOUNT
*STUDENT AFFAIRS FEE	RM 30
*STUDENT COUNCIL FEE	RM 30
*GRADUATION FEE	RM 100
*ALUMNI FEE	RM 30
TOTAL	RM190

NOTE:
*FOR STUDENT COUNCIL FEE, INSURANCE FEE & ALUMNI FEE, YOU ARE REQUIRED
TO PAY ONLY IF APPLICABLE

*PENALTY FEE OF RM 5O WILL BE CHARGED ON THOSE WHO FAIL TO REGISTER ON REGISTRATION DATE.ADDITIONAL
PENALTY OF RM50 WILL BE CHARGED ON THOSE WHO REGISTER ON/AFTER CLASS COMMENCEMENT.

*PAYMENT TO BE PAID BY 28th FEBRUARY 2021.

*FOR STUDENT COUNCIL FEE, INSURANCE FEE & ALUMNI FEE, YOU ARE REQUIRED TO PAY ONLY IF APPLICABLE

PREPARED BY AdA:	REVIEWED BY ASAM / AHIE:	APPROVED BY FD:	DATE:	REVISION:
NN	KMF/PLN	TBY	21/01/2021	0