



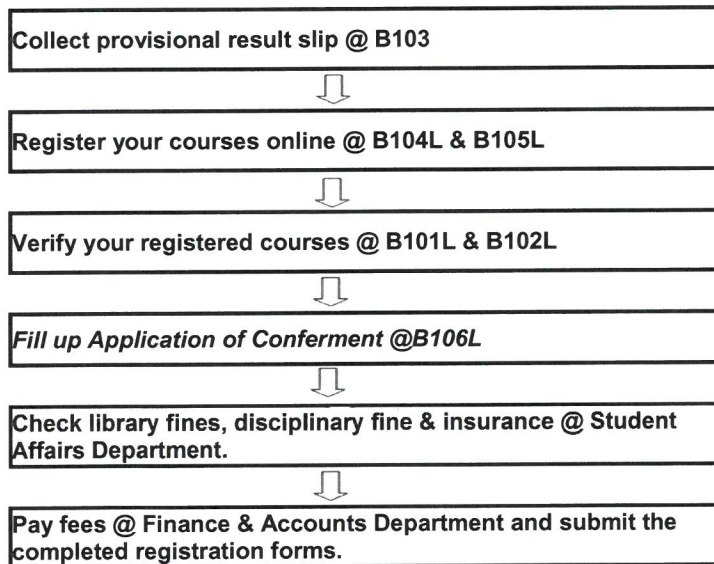
**REGISTRATION SCHEDULE & COLLECTION OF TIMETABLE
DIPLOMA PROGRAMME - INDUSTRIAL TRAINING**

Time: 9:00 A.M - 4:00 P.M. (12:00 P.M – 2:00 P.M, LUNCH BREAK)

Date: 12th MAY 2017 (FRIDAY)

All students going for Industrial Training in Semester 1 Session 2017/2018 are required to register your courses on the date set above. Kindly follow the steps below when registering your courses:

Registration Process



NOTE:

*PENALTY OF RM50 WILL BE CHARGED ON THOSE WHO FAIL TO REGISTER ON REGISTRATION DATE. ADDITIONAL PENALTY OF RM50 WILL BE CHARGED ON THOSE WHO REGISTER A WEEK AFTER REGISTRATION DATE.

*ALL COMPLETED REGISTRATION FORM MUST BE SUBMITTED TO FINANCE & ACCOUNTS DEPARTMENT

* INDUSTRIAL TRAINING COMMENCEMENT DATE: 15TH MAY 2017

* ALL STUDENTS ARE COMPULSORY TO BRING ALONG 2 COPIES OF PHOTOCOPIED IC & SPM CERTIFICATE.

PREPARED BY AdE:	REVIEWED BY ASAM:	APPROVED BY AM:	DATE:	REVISION:
TSC ADMISSIONS EXECUTIVE	KMF ASSISTANT STUDENT ADMINISTRATION MANAGER	THH ACADEMIC MANAGER	11/04/2017	0
 TAN SZE CHA	 KHO MEE FANG	 TEO HUA HNG		